



Maple Leaf Academy

#200, 731 - 6th Avenue S.W.
Calgary, Alberta, Canada T2P 0T9

Tel. (403) 262-8851
Fax. (403) 262-8911

INTERNATIONAL STUDENT ESL PROGRAM INFORMATION

We are pleased that you are interested in MAPLE LEAF ACADEMY. To come to CANADA as an INTERNATIONAL STUDENT, you need to know the following information. Please read each enclosed page carefully. For more information, please go to www.cic.gc.ca - "Study in Canada".

IMMIGRATION REGULATIONS

Please contact the High Commission, Embassy or Consulate in your country for the current immigration regulations. If the country where you reside does not have a Canadian Consulate, write to the one nearest to you or contact our school for more information. All international ESL students who wish to study for a period longer than 6 months require a **Study Permit**.

To apply for a Study Permit, a person must get an "Official Letter of Acceptance" from the school. An "Official Letter of Acceptance" is issued after all Fees have been paid for the length of the time registered.

MEDICAL COVERAGE AND HEALTH CARE

Each student must show proof of medical insurance and liability coverage before admitted into Maple Leaf Academy.

Non-Canadian students, who intend to stay in Alberta for 12 consecutive months or more, will be permitted to apply for Alberta Health Care Insurance coverage. When applying, you must submit a copy of your Study Permit with your application form. If you will be in Alberta for less than 12 consecutive months, you are not eligible for the Alberta Health Care Insurance program, and you are required to find alternate medical insurance and liability coverage.

GENERAL INFORMATION

MAPLE LEAF ACADEMY features three International English Studies programs:

- ESL (English as a Second Language),
- ESL Academic (TOEFL preparation),
- and ESL Business.

Our ESL programs are aimed at students over the age of eighteen (18), who have graduated from High School. *For those students under the age of 18, please provide detailed letters from both you and your parents why you would like to study at Academy

PROGRAM INFORMATION

MAPLE LEAF ACADEMY offers

- Intensive instruction in ESL training with low student/teacher ratios.
- Maximum of 16 students per class.
- Subjects cover reading, writing, grammar and speaking, listening and pronunciation.
- Full-time programs are held 5 days a week, Monday through Friday, 5 hours a day, excluding Canadian and Civic holidays.
- Students are accepted in a program up to two weeks after the semester start date. Students will not be accepted after the two week grace period.
- Those students who wish to enroll in our ESL Academic program (TOEFL preparation) must qualify by passing a MLA assessment test.
- Student's who wish to enroll in the business program, should have a TOEFL score of at least 170 (computer based test) or 500 (paper based test) or qualify by passing an MLA assessment.

***STUDENTS WILL BE ACCEPTED INTO THE ESL PROGRAM AT MAPLE LEAF ACADEMY, REGARDLESS OF THEIR ENGLISH ABILITY.**

Once admitted into an ESL program, we will assess each student's English language competency. It is recommended that four semesters (one year) be completed to achieve substantial English Language growth. This time frame will also help the student to fully experience the various benefits of living in Canada.

PAYMENT PROCEDURE

Payment can be made, by one of the following methods:

- a. Forward a certified cheque or money order to Maple Leaf Academy at:
#200, 731 - 6th Avenue S.W.
Calgary, Alberta, CANADA
T2P 0T9

APPLICATION PROCEDURE

Please provide the following items to MAPLE LEAF ACADEMY:

1. Completed Application Form.
2. APPLICATION FEE (non-refundable)
3. TWO SIGNED PASSPORT-SIZE PHOTOGRAPHS
4. OFFICIAL TRANSCRIPTS FROM YOUR LAST PLACE OF STUDY:
Listing courses, grades, class standing, and other related information.
Photocopies are acceptable, provided there is an official seal of the school and signature of the responsible issuing officer.
Transcripts must indicate how grades are to be interpreted.

5. PROOF OF HEALTH CARE COVERAGE.

6. ONE LETTER – from the student in your own writing. The letter should be a detailed outline of why you would like to study at MLA.

* If the student is under 18 years old, Parents, please write a letter to the school indicating how you will support your child.

* **Please ensure that all above information is complete and correct. Any missing information will result in a delay in the processing of your application.**

ACCEPTANCE PROCEDURES

1. Upon receipt and evaluation of the above requirements, we will notify the student regarding their acceptance.
2. When accepted, the student will receive a Provisional Letter of Acceptance, and a notice requesting payment of fees. Payments must be made by certified cheque, bank draft, or wire transfer in CANADIAN FUNDS, payable to MAPLE LEAF ACADEMY. Any service charges are the responsibility of the student.
3. Upon receipt of all fees (registration, tuition and student fees), the student will receive two OFFICIAL LETTERS OF ACCEPTANCE and an OFFICIAL RECEIPT. One official letter should be presented to the Canadian Consulate in your country, so that a permit may be issued. The other is for the student's personal records. The student should carry a copy of the Official Letter of Acceptance when travelling. A copy of the Official Letter of Acceptance should also be left with the parents or guardian in the home country.

FURTHER INFORMATION

Further questions or request for more information about studying in Canada, should be made at the following address:

MAPLE LEAF ACADEMY
#200 731-6th Avenue SW
Calgary, Alberta,
CANADA, T2P 0T9

Tel. (403) 262-8851 Fax. (403) 262-8911

E-Mail: maple@mapleleafacademy.com

We will be glad to answer any questions and provide you with further assistance and information.